

CONTACTS CAN NOW BE VIEWED IN APWEB TEACHER

(Version 3.26 and later)

- 1) In order to have the CONTACTS button appear at the bottom of the ADDRESS screen, in the APWeb Teacher Manager:
 - a. VIEW/EDIT GROUP RIGHTS
 - i. MASTER SETTINGS
 1. OTHERS
 - a. Allow Teachers to View Contacts?
 - i. Check this box
- 2) Use CONTACT SECURITY rights to specify which contact fields teachers can view.
 - a. Right Click on the main desktop
 - i. View/Edit
 1. Student Contacts: All Contacts
 - a. SETUP (button at the bottom of the screen)
 - i. Security
 1. On the right side select which fields or areas teachers can see.